

**South Carolina Occupational Therapy Association (SCOTA)  
Continuing Education Sanctioning and Certification Application**  
(Must be received 30 days prior to event date. Thank you.)

**Applicant's Name:** \_\_\_\_\_  
**Organization's Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_  
**FAX:** \_\_\_\_\_  
**Email:** \_\_\_\_\_  
**Course Name:** \_\_\_\_\_  
**Faculty Name(s)** \_\_\_\_\_  
**Location:** \_\_\_\_\_  
**Date(s):** \_\_\_\_\_  
**Length of Course(s) and/or session(s):** \_\_\_\_\_  
**Course Objectives (please be brief):**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please attach description of course.  
Please attach curriculum vitae for each presenter.  
Please attach course evaluation form to be used for each course.

**Fee Schedule for Sanctioned Courses:**

Sanctioning of CE Courses:                   **\$ 95 per course**  
With web and 1/8 page Script ad:           **\$ 145 per course**

**Fee Schedule for Advertising Non-Sanctioned Courses:**

Website Advertising only:                   **\$ 120 per course**

**Send form, other requested information and payment (check should be made out to SCOTA) to:**

**Randi Neideffer/804 Beaufort Rd./Summerville, SC 29483**

**For Questions Contact:**

**SCOTA ADMIN Phone: (864) 551-3854 E-Mail: [adminscota@gmail.com](mailto:adminscota@gmail.com)**

\*SCOTA will not grant sanctioning and/or certification if all information is not completed and included with this application.

\*\*SCOTA reserves the right to approve or disapprove any application based on professional judgment, the mission, by-laws and policies of SCOTA, the rules and regulations of SCBOT, the Occupational Therapy Practice Act(s), the Occupational Therapy Code of Ethics and other regulating bodies.