

**South Carolina Occupational Therapy Association (SCOTA)  
Continuing Education Sanctioning and Certification Application**

(Must be received 30 days prior to event date. Thank you.)

**Applicant's Name:** \_\_\_\_\_

**Organization's Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**FAX:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Course Name:** \_\_\_\_\_

**Faculty Name(s)** \_\_\_\_\_

**Location:** \_\_\_\_\_

**Date(s):** \_\_\_\_\_

**Length of Course(s) and/or session(s):** \_\_\_\_\_

**Course Objectives (please be brief):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please attach **description of course**.

Please attach **curriculum vitae for each presenter**.

Please attach **course evaluation form** to be used for each course.

**Fee Schedule for Sanctioned Courses:**

Sanctioning of CE Courses: **\$75 per course**

With web and 1/8 page Script ad: **\$125 per course**

**Fee Schedule for Advertising Non-Sanctioned Courses:**

Website Advertising only: **\$100 per course**

**Send form, other requested information and payment (check should be made out to SCOTA, or you can pay online at SCOTA.NET) to:**

**Randi Neideffer  
804 Beauregard Rd.  
Summerville, SC 29483**

**For Questions Contact SCOTA Office @ (864) 551-3854 or adminscota @ scota.net**

\*SCOTA will not grant sanctioning and/or certification if all information is not completed and included with this application.

\*\*SCOTA reserves the right to approve or disapprove any application based on professional judgment, the mission, by-laws and policies of SCOTA, the rules and regulations of SCBOT, the Occupational Therapy Practice Act(s), the Occupational Therapy Code of Ethics and other regulating bodies.

Revised 08/09